# Town of Plainfield

Department or Office: Select Board Submitted by: _____

## DETAILED ESTIMATES FOR PLAINFIELD FY 2023 BUDGET

**Please complete all four pages of this form so we can best evaluate and respond to your anticipated needs. *Requests that are not accompanied by an explanatory description will be returned for completion.***

### A. Operating Expenses (do not include wages, salaries, or stipends in operating expenses)

| | Description | FY 2022 | FY 2023 |
|---|---|---|---|
| 1. | Town Office Technology | 4,000 | 4,000 |
| 2. | Website Exp. | 500 | 550 |
| 3. | IT Service/Exp. | 9,000 | 5,000 |
| 4. | Training Seminars | 500 | 1,000 |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| | **TOTAL** | | |

Hours 280 x 2 = 560 x 38 = 21,280 / 30 = 709.33 / 50.00

**Total FY 2021 Expenditure** Town. Office Tech.
Website 480.00
IT 250.00
Training/Sem. 0

**Please explain significant increases or decreases and any new items. Attach additional pages if necessary.**

## DETAILED ESTIMATES FOR FY 2023

## B. Personnel Expenses: (wages, salaries, stipends, honoraria, etc.)

Please note the following *important* points:

1. Please indicate whether a wage or salary is based on an hourly pay rate. If so, please include the hourly rate and the number of hours worked per week.
2. Please do not include a cost of living adjustment (COLA) in your salary request. A single COLA for all employees will be recommended by the Finance Committee.
3. If any proposed salary is different from that of the previous year, please include an explanation (for example, an increase in workload or a change in responsibilities).

| | Position | FY 2022 | FY 2023 |
|---|---|---|---|
| 1. | Chair | 2,000 | 2,000 |
| 2. | member | 1500 | 1500 |
| 3. | member | 1,500 | 1500 |
| 4. | | | |
| 5. | | | |
| | **TOTAL** | 5,000 | 5,000 |

**Total FY 2021 Expenditure** 4,000